

WELCOME BACK TO SCHOOL!

CAFETERIA PROCEDURES

Payment to your child's lunch account may be sent to the school daily, weekly or monthly. Your child's teacher collects lunch money each morning when your child walks into class. The money is then turned into the office. Mrs. Glidewell, the Food Service Director, picks it up from the office and makes the deposit into your child's account. Money collected after 10:00 a.m. may be posted on the account the following day. As a Parent or Guardian, you may also go on-line and put lunch money into your students account. You can go to www.Mypaymentsplus.com and enter your students name and school ID. The school ID is the same ID they have through-out their Bradley Elementary School District 61 years. Once you are on the site, you can deposit into their account. This site will also tell you when the account is low and you can set it up to add more money any time automatically as an option.

A student may charge a full meal if their account does not have enough funds, but charges must be taken care of as soon as possible. Letters are sent home daily from the office with students who have a negative balance in their account. Phone calls are also made once a week for negative balances. If you receive such a letter or a call, please respond with a deposit promptly. Parents may request a printout of their child's account from Mrs. Glidewell, Food Service Director by calling 815-939-3564 extension 449.

Remember if your child is eligible for a free lunch, they can also receive a free breakfast. If your child is free lunch, but brings a sack lunch and wants to purchase a milk, your child needs to have money in their account to be able to get the milk.

Hopefully, this helps everyone understand our food service program. We are asking parents to please help us by making sure your student's account has money in it for your child to purchase breakfast/lunch or milk each day.

If you did not receive a free and reduced application form and would like to apply, please contact your school office for a copy

If you have any questions or concerns please call Mrs. Glidewell at 815-939-3564 extension 449 or E-Mail is tglidewell@bradleyschools.com

Turn Over